

# LGCSAA

*Medina Executive, 88 Flinders Street Melbourne  
Friday 21<sup>st</sup> and Saturday 22<sup>nd</sup> May 2004*

## 1. ATTENDANCE:

Jenny Merkus (President, City of Moreland, VIC), Tom Pavlos (City of Swan, WA), Eric Moes (Shire of Maroochy, QLD), Stuart Gibb (Sutherland Shire, NSW), and Jean Andrews (Shire of Campaspe, VIC).

## 2. APOLOGIES:

Nil.

## 3. FINANCIAL REPORT:

(Refer attached.)

Propose that Peter Edwards & Associates be appointed as Association Auditor for 2004.

**Moved:** Tom Pavlos                      **Second:** Eric Moes                      **Carried.**

Proposed that a letter of thanks be provided to Helen Benson from Townsville City Council for her support.

**Moved:** Tom Pavlos                      **Second:** Stuart Gibb                      **Carried.**

Invoices will be issued for membership subscriptions.

Tom Pavlos from City of Swan thanked Adriana Arapovic for her ongoing support.

Propose that the Treasurers Report be received.

**Moved:** Tom Pavlos                      **Second:** Eric Moes                      **Carried.**

Tom emphasised the importance of retaining and presenting original tax invoices.

## 4. GENERAL BUSINESS:

### 4.1 Review of Townsville Conference

What we have learnt and what we can improve on.

Reflections on Townsville:-

- ③ Strong partnership – ALGCSA / QLGCSA / Townsville / Conference Organiser - common language / regular teleconferencing.
- ③ Good financial control from organisers.
- ③ Website worked well including bookings.
- ③ City of Townsville hospitality / Council involvement.
- ③ Keynote speakers – themed well / strategic questions / speaker buddies.

- ③ Good mix of social / work / celebration.
- ③ Good venue / restaurants.
- ③ Divergence of views.
- ③ Remoteness was not a disadvantage.

Issues:-

- ③ Clear roles / responsibilities.
- ③ Clear communication – conference speakers / presenters / running sheets.
- ③ Interactive workshops – still didn't happen – venue / too much information from workshop presenters.
- ③ Formalise awards? Coordinate with States.

#### 4.2 Review of Strategy

Proposed to rename Strategic Framework.

**Moved:** Tom Pavlos                      **Second:** Stuart Gibb                      **Carried.**

- ③ Add preamble about Association – history and members.
- ③ To be dated 2004 - 2007.
- ③ Watermark logo on front page.

**ACTION: Make adjustments and email to all members. State logos to be attached. (Jenny M)**

- ③ Page 2: Fourth sentence - add community before wellbeing framework.
- ③ Page 4: Delete charter under representation from first sentence.  
Change facilitate to facilitates.
- ③ Page 5: Community development / community capacity building.

#### 4.3 Review of the LGCSAA Structure and proposals for a new Structure

- ③ Membership will be open to one representative from a State or Territory Association representing Local Government community services or a State representative who is a member of a Local Government Management Association.

If the representative is a member of a Local Government Management Association they must be involved in the social and community services field.

- ③ In the instance that there is more than one nomination for membership from a particular State or Territory the preference shall be given to the CS Association over the Management Association.
- ③ One member appointed by each State and Territory Association or Local Government Management Association shall represent that State and shall be entitled to vote at all meetings of the Association. Each State and Territory may nominate one proxy.

#### 4.4 Just, Vibrant & Sustainable Communities Project (Jenny Wills / Kate Nash)

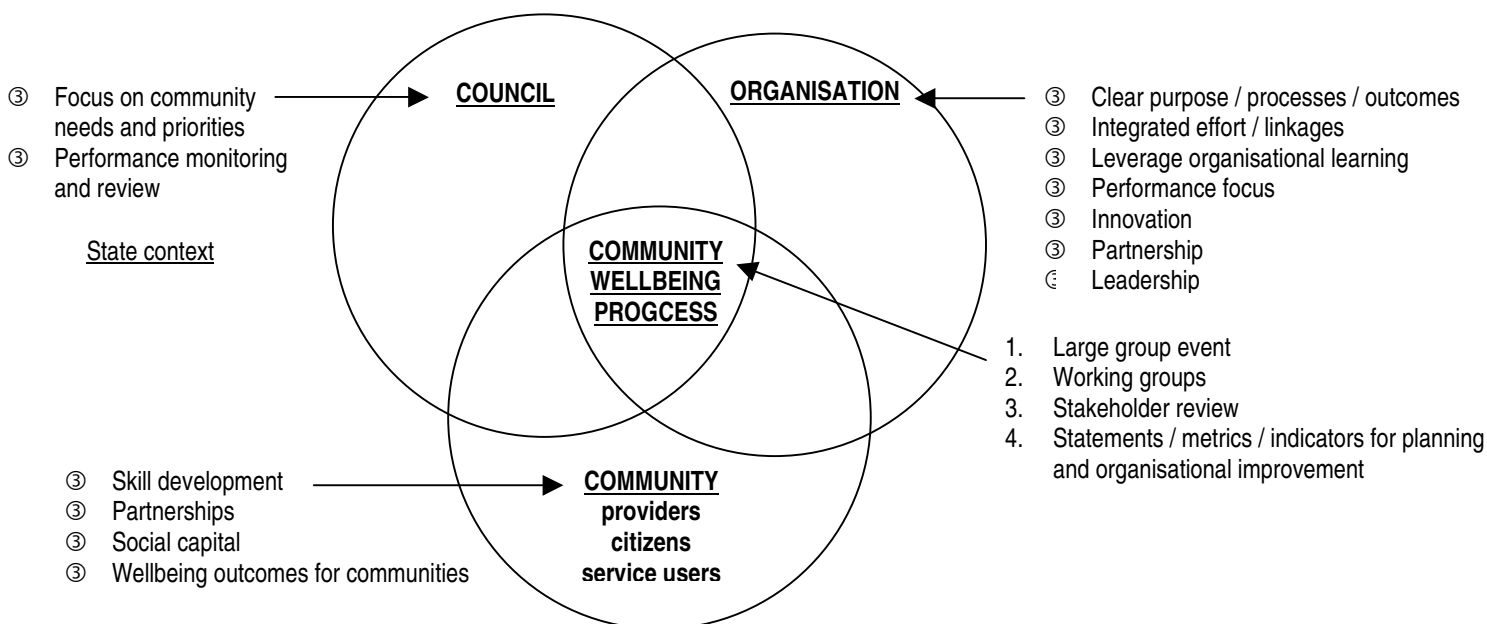
Kate and Jenny have presented workshops in Queensland, New South Wales and Victoria. Discussion has taken place in Perth regarding publication.

Where to from here:-

- ③ Important not to get hung up on indicators.
- ③ Need to look at development / progression.

Three key areas:-

- i) Governance.
- ii) Good Organisational Capacity.
- iii) Good Civic Engagement.



“Package”:-

- ③ One day workshop.
- ③ Follow up consultation with Council.

Discussion centred around practicalities of delivering workshops, publicity, promotion, developing a simple process that can easily be transferred across Council organisations.

Potential for a partnership with Sutherland City Council / University Western Sydney / LGCSAA.

**ACTION: Develop proposal further. Communicate with State representatives, trial in each state. Fliers to be State specific. (Jenny W / Kate / Jenny M)**

**ACTION: State representatives to provide Jenny / Kate with email address to enhance communication. Helena Andrews is able to undertake administration. (State Reps)**

**ACTION: Provide a deposit book for banking of funds. (Tom)**

#### 5. FUTURE CULTURAL DEVELOPMENT NETWORK PARTNERSHIP PROPOSAL:

Malcolm McKinnon, artist in community, Sue Beale, Anne Dunne, Judy Spokes, Lisa Collie, Chris Scanlan (RMIT), research opportunities.

Presentation – cultural development – network project review – community sustainable – see attached.

### 5.3 Steps

**ACTION: Seek funding to develop proposals to go to identified Councils to determine their needs.** (Lisa / Judy / Anne)

### 5.4 Process

What are 'good' Councils – nominations from current group, eg CEO / Councillors supportive and Community Services Manager.

- ③ obvious problems
- ③ collect ideas
- ③ analyse
- ③ distribute for comment
- ③ teleconference

One page summary of project / criteria from CDN to LGCSAA.

### 5.5 Selection Criteria

- ③ diverse range of Councils
- ③ issues diverse
- ③ match between what Council is doing and another project

CDN – collate information and send out.

CDN – scope budgets – what would be participating Council commitment of resources.

LGCSAA – how will be as a group manage together – executive / liaison with wellbeing project.

N.b. All documents are part of provisional exercise.

## 6. CONFERENCE

### 6.1 Conference Venue

Hilton on the Park – 31<sup>st</sup> October, 1<sup>st</sup> and 2<sup>nd</sup> November.

Next LGSCAA meeting – will stay at the Hilton and have a guided tour.

**ACTION: Get leaflets to send to group.** (Jean)

### 6.2 Conference Organiser / Contract

Local Government Professionals, David Priess (Chief Executive Officer), Yvonne Crouch (Manager Programs & Events).

Need to work out a price for the conference organisation – similar to that paid to Queensland organisation.

Roles and responsibilities to be determined.

Agreement to be emailed to LGCSAA for approval prior to signing.

### 6.3 Communication with State Conference Organising Committee

State (LGPro).

Planning Committee: Mark Doubleday, Jean Andrews, Jenny Merkus, Graeme Emmerson, Bill Forrest, Kathy Parton, Sauro Antonelli, Jan Black.

Advisors: Judi Spokes, Mike Salvaris, Jenny Wills, Kate Nash.

National LGCSAA Executive: Tom Pavlos, Eric Moes, Stuart Gibb.

LGPro Conference Organisers: Yvonne Crouch, David Priess.

**ACTION: Tour – provide files of final conference brochure, conference delegates list, email list with minutes. (Eric)**

Teleconferencing: August  
Meeting in Melbourne: November (late)  
Teleconference: TBA (monthly)

- ③ Jointly badged and owned with LGPro.
- ③ Final program, advertising, budget signed off by National Executive.
- ③ LGCSAA provides organiser with a \$15,000 no interest loan to be refunded after conference. \$5,000 organising fee. Conference fee also to be included into the budget.
- ③ On signing of agreement LGCSAA pay LGPro \$20,000.

#### 6.4 Theme Brainstorm

'Environment': Water Wars (Mary Crooks – (S)).  
Rural / City impacts – is water a public asset? Ownership – Wentworth Group – increase \$ of agriculture.

'Communities': What makes a resilient community?  
Social determinants of health.

'Capacity Building': Is it a smokescreen? Panacea for disfunctionalism.  
(resilience) Highjacked by state governments.  
Connection between community and economic development (condition experience)  
Economic development justice. (Clive Hamilton / Julian Burnside – (S)).  
Arts as the link between economic and community development.

'Mainstreaming': Reaching out to the arts / planners / economists.

'Philanthropists': Their influence. (Pratt / Myer Foundation / Telstra).  
(and thin tanks) Ageing, arts, environment, Asia.  
Wentworth GP (S).

'Reconciliation': Post ATSIC, self determination.  
(NT ATSI MP's (S)).

'Planning': Houses are becoming self contained refuges.  
Divide between home owners / non owners.  
McMansions / all house on smaller blocks.

'5 Pillars of Positive Ageing': Environment (Hugh McKay (S))  
Social

Economy  
Culture  
Spiritual

'Creative Communication': Arts  
Democracy  
Spirituality  
Language (Don Watson (S))

'Community / Community Relations / Sister Cities': (Dimity Fifer (S))  
(Dr Ammers Gala (S))

'International Community Development'

'Back to Basics': CEO, human rights, inclusive values, communities, #1, engagement, social in bottom line, multi culture, diversity.

'Politics of Fear': National security, wedge politics.

'Community Development': Community organisation, community governance, city engagement, how to operationalise a community plan, inter-related plans.

'Civic Society': Community engagement – resources to facilitate this.  
Community leadership – growing new leaders, opportunities for leadership, pressures of living (time / \$ / consumerism).

'Human Rights': Humanism, spirituality, attitude of caring.

'Diversity': Respect, inclusiveness, acceptance, facilitating togetherness.

'Planning': Sprawl v density, social / economic / environmental cost.  
Singular / homogenous communities / gated communities.  
Housing affordability.

## 6.5 Title

Replenishing the well spring of just communities. Continue with same colour theme. (Jenny has copy.)

## 6.6 Format

<b>Monday:</b>	7.00-9.00am	Registration
	9.00-9.30am	Opening address Traditional welcome
	9.30-10.15am	Keynote
	10.15-11.00am	Speaker
	11.00-11.30am	Morning tea
	11.30-1.00pm	Workshops (6)
	1.00-2.00pm	Lunch
	2.00-3.30pm	Panel
	3.30pm-4.00pm	Afternoon tea
	4.00-5.00pm	Whitespace

	5.30-6.30pm	Drinks and chat in the bar
<b>Tuesday:</b>	9.00-9.05am	Welcome
	9.05-9.20am	Sponsor
	9.20-10.00am	Keynote
	10.00-10.45am	Speaker
	10.45-11.15am	Morning tea
	11.15-1.00pm	Workshop
	1.00-5.30pm	Tours including lunch?
Mornington:		Moreland: CERES environment Port Phillip: culture Yarra Ranges: interface / sustainability
		Hume: Global Learning Centre Melbourne: Walking tour, federal square, MCG, youth
		Conference Dinner
<b>Wednesday:</b>	9.00-9.30am	Sponsors spot
	9.30-10.15am	Keynote
	10.15-11.00am	Speaker
	11.00-11.30am	Morning tea
	11.30-12.30pm	Whitespace
	12.30-1.30pm	Lunch
	1.30-1.45pm	Jenny Slade
	1.45-3.00pm	Recounter / wrap up

## 6.7 Program Ideas

Whitespaces:	Loose structure around key themes. Skilled facilitators (Mary / Kate). Open discussion each day / dialogue / sharing of ideas. Participants allocated to a group on registration.
Keynote Speakers:	Tell stories. Challenge.
Panel:	Longer. Tim Muirhead.

## 6.8 Themes

Planning  
Environment  
Justice  
Wellbeing  
Creativity

## 6.9 Feedback from States

Endorse / add to key themes  
Add detail to key themes  
Suggested keynote speakers  
Ideas for titles

## 6.10 November Meeting

Develop program  
Select title  
Keynote speakers  
Formulate EOI paper

## 6.11 Title

Common well  
Common wealth  
Common good  
Commonwealth  
Common people  
Community well  
Growing the community well  
Wellspring (of common good)  
Groundswell  
Common communities  
Community wellness  
Exploring the wellspring of common good  
Rediscovering the wellspring of communities – community economic justice  
Rediscovering the wellspring of community justice  
Rediscovering the wellspring of just communities  
Replenishing the wellspring of just communities

**ACTION: Follow up with Townsville to see if they are prepared to run the bookshop. (Eric)**

- ③ Alternative option use private provider.
- ③ Display – places / people / photographs of people (heroes / heroines) buildings, spaces and their stories.
- ③ Reward to Council.
- ③ Product / program.
- ③ Person.
- ③ Award – recognition award.

## 6.12 Aims and Objectives

Completed in conjunction with Jenny Merkus / Tom Pavlos.

**ACTION: Investigate Planning Group in NSW and its relevance to LGCSAA.**

**(Stuart)**

Suggestion that Kate and Jenny present a workshop in SA – followed by a presentation to encourage the redevelopment of a SA Association.

**6.13 Action Plan 2004-2006**

- 1) Conference Melbourne 2005.
- 2) Structural Reform.
- 3) Local Government development (well being project / arts project – Jenny).
- 4) Communication / marketing (www) (Tom)

**6.14 Conference Melbourne 2005**

Sponsors:-

- ③ Vic Councils
- ③ Socom
- ③ ALGA
- ③ MAV
- ③ Australia Council
- ③ Dotars
- ③ LGMA
- ③ Federal department Local Government
- ③ Department Victorian Communities
- ③ DFAC's Canberra
- ③ D environment Canberra
- ③ Vic EPA / Water Authorities
- ③ Ford
- ③ Big banks
- ③ Bendigo Bank / Community Bank
- ③ Optus
- ③ Australia Post
- ③ Telstra Country Wide
- ③ Tourism Vic
- ③ Computer companies
- ③ ID
- ③ Consultants
- ③ Delphin Lend Lease
- ③ Arts Victoria
- ③ Department of Human Services
- ③ Myer Foundation
- ③ Visy Foundation

Timeline:-

- ③ Sign agreement (June 04)
- ③ Book venue (June 04)
- ③ Establish Working Party (June 04)
- ③ Date claimer flyer (July / Aug 04)
- ③ Confirm title and themes / questions (Sept 04)
- ③ Develop sponsor package (Nov 04)
- ③ Call for papers / workshop ideas / keynotes (Nov 04)
- ③ Chase sponsors (Nov 04 onwards)
- ③ Meet in November (Nov 04)
- ③ Develop budget (Nov 04)
- ③ Pay \$20,000 to LGPro (July 04)
- ③ Develop email lists for promotion (Aug 04)

- ③ Promotion Plan (Nov 04)
- ③ Logo
- ③ Registration forms / brochure (June 05)
- ③ Visit Canberra for support / \$ (Feb 05)

**6.15      Structural Reform**

- ③ Complete first draft of constitution.
- ③ Circulate for comment.
- ③ Legal comment (pro bono).
- ③ Examination of host State for constitution.
- ③ Investigate structure in Tasmania / South Australia.
- ③ Notification of Special Meeting in November to State Associations – 21 days notice to States. Draft completed end August / early September.
- ③ Examine relationships with State Associations – consultation regarding expectations.
- ③ Other models – Best Practice approach.
- ③ Capacity to call in funds on associates.
- ③ State Reports to be emailed to Jean.

**ACTION:    Hard copy of whiteboard notes to Stuart Gibb.**